

Attachment 1  
Proposed Revisions to  
University Handbook Section B120 and PPM 4410 and 4650  
Related to Acting and Interim Language

Rationale: The genesis of the changes to the policy was based on conversation between Human Capital Services and the Affinity groups

This type of appointment may take place in the event of a pending recruitment or extending medical leave of absence of another permanent employee. The minimum timeframe is 30 calendar days and the maximum is one year. Prior approval must be obtained by the HCS Appointing Authority, through Talent Acquisition and a Position Description must be completed and approved.

PROPOSED Chapter 4410 Recruitment and Selection for University Support Staff (portion of .060)

Acting Assignments

This type of appointment may take place in the event of a pending recruitment or extending medical

leave of absence of another permanent employee. The minimum timeframe is 30 calendar days and the



