

WHY ARE WE HERE?

- Many programs require Professional Development
- If you are new you need to learn about the system in your new department
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BRAINSTORMING TIME

- Please take five minutes and find people in a program similar to yours and brainstorm what might count as professional development.



HOW TO FIND OPPORTUNITIES

- University or College calendar
- Community calendar
- Professional Organization calendar (like TESOL, AAAL, NAFSA, AERA, etc.)
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BRAINSTORMING TIME

WHAT CAN THE DEPARTMENT DO?

- Provide a list of possible opportunities
 - A specific list (events that are coming up, are local, are free)
 - A detailed calendar updated weekly with opportunities
 - A weekly email sent to all the staff that outlines opportunities
 - A generic list (just ideas of what will count, conference attendance, classes)
 - Provide links to calendars
 - Email links when they are found

WHERE WE ARE NOW

- There are multiple application systems
 - Major Conference (TESOL, AERA, AAAL, etc.)
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ONLINE TRAINING

- Money to be used for any online training, class, or webinar
 - Like TESOL webinars, Online short courses, etc.
- Bonus on rubric for something more than one person can attend
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RUBRICS

- General
 - Make sure that they are available prior to application deadlines
 - Have a minimum score (that way you are not supporting poor attempts)
 - Have four people review and average the scores
 - Chair/Lead should not score (unless 2031s)

